

Van Buren County Brownfield Redevelopment Authority Regular Meeting Minutes July 10, 2019

Board of Commissioners Room, 2nd Floor Administration & Land Services Building,
219 E Paw Paw St, Paw Paw MI 49079

1. Call to Order and Determination of Quorum

At 3:30 pm, by Chairperson Lisa Phillips, with attendees/absentees/quorum status as follows:

Board Members Present (8): Chair Lisa Phillips, Vice-Chair Jan Petersen, Gail Patterson-Gladney, Cynthia Compton, Zachary Morris, Kate Hosier (arriving during Item 4 as noted), Katie Strohauer and Dr. Patrick Creagan; **Board Members Absent and Excused (1):** Sarah Moyer-Cale; **Board Vacancies: (0).** A quorum (7 of 9) is initially present and remained until Item 4.

Others present: Secretary-Treasurer Wayne Nelson; Marketing Consultant Pamela Jackson; Erica Bates of EGLE; Emily Hickmott, Recycling Coordinator with Van Buren Conservation District.

2. **Approval of Agenda--**The Chair's prepared agenda was slightly modified and approved by unanimous consent.
3. **Approval of Minutes of Regular Meeting held June 12, 2019--**Motion by Creagan, supported by Patterson-Gladney, to approve the minutes of the Regular Meeting held June 12, 2019. Approved by a vote of 7-0.
4. **Public Comment—**
- a. Erica Bates from the EGLE Regional Office in Kalamazoo introduced herself and told about her duties and new EGLE developments.
 - b. Member Kate Hosier arrived at 3:35—a quorum (8 of 9) continues.
5. **Correspondence—**None
6. **Secretary-Treasurer's Report**
- a. Nelson presented a written report with verbal comments.

- b. The following invoices were presented for approval:

Amount	Vendor	Invoice #	Invoice Date	Reason
\$ 25.00	Envirologic Technologies Inc	05636	2019-07-08	Community Outreach
526.25	Envirologic Technologies Inc	05638	2019-07-08	61072 68th St, Phase II ESA
\$ 551.25	Envirologic Technologies Sub-Total			
3,667.46	State of Michigan-ELGE	7-1-19	2019-07-01	Return of excess loan draw
\$ 4,218.71	Total of All Invoices			

Motion by Hosier, supported by Morris, to approve payment of the foregoing invoices totaling \$4,218.71. Approved by a vote of 8-0

7. New Business—

- a. **Marrone Michigan Manufacturing LLC**—This potential project remains pending with an internal project approval process in progress.
- b. **Former Paw Paw Plating Site**—In the absence of Member Moyer-Cale (also the Paw Paw Village Manager), there was no update.

8. Old Business

- a. **EPA Grant Status**—Pamela Jackson presented an updated report on the EPA Grant financial status. A summary is as follows:

<i>Item</i>	<i>Hazardous Substances Portion</i>	<i>Petroleum Assessment Portion</i>	<i>Total of Both Portions</i>
Cash Drawn from EPA	\$ 76,576.40	\$ 57,573.81	\$ 134,150.21
Available for Draw	19,322.89	2,360.39	21,683.28
Total Invoiced	\$ 95,899.29	\$ 59,934.20	\$ 155,833.49
Committed But Not Invoiced	24,025.71	22,890.80	46,916.51
Uncommitted Budget	80,075.00	117,175.00	197,250.00
Total Grant Award	\$ 200,000.00	\$ 200,000.00	\$ 400,000.00

- b. **61072 68th Street in Hartford Township**—Pamela Jackson reported that project eligibility was approved, and that on-site assessment work is happening this week.
- c. **99 Walker Street in Lawton**—Pamela Jackson reported that there is a continued delay due to the owner/developer not having finalized a contractor for the project.
- d. **City of South Haven HOMES Project**--Pamela Jackson indicated completion of the project.
- e. **67902 Red Arrow Highway, Hartford Township**—Pamela Jackson reported that the new EGLE Grant and Loan application is in process. Erica Bates stated she is aware of the application and is monitoring.
- f. **05585 Blue Star Highway, South Haven Charter Township**— Pamela Jackson reported continuing progress on a Brownfield Plan.
- g. **Community Outreach**—Pamela Jackson and the Board discussed ongoing outreach efforts and there appeared to be consensus to schedule a public event in or around September.

9. Current Brownfield Plans Update

- a. **Mattawan Commercial**—The developer continues to attempt to find a tenant for the project.
- b. **Paw Paw Brewing—Final Reports/Closeout**
A review by the EGLE staff was received and confirmed that a refund to the state for unused loan funds of \$3,667.46 is due and was included in the approved invoices above.

10. **General Discussion**—The Board and others present engaged in an informal discussion of topics including possible presenters for the next public outreach event, the pending closure of the Palisades Nuclear Plant and related issues and opportunities, and other items.

11. Adjournment

There being no additional business, Chairperson Phillips adjourned the meeting at 4:21pm.



Wayne Nelson, Secretary-Treasurer
Van Buren County Brownfield Redevelopment Authority

Acronyms used in BRA Minutes:

<i>Acronym</i>	<i>Type</i>	<i>Meaning</i>
BRA or VBCBRA	Agency	Van Buren County Brownfield Redevelopment Authority
EPA	Agency	U. S. Environmental Protection Agency
EGLE (formerly MDEQ)	Agency	Michigan Department of the Environment, Great Lakes , and Energy (formerly Michigan Department of Environmental Quality)
MEDC	Agency	Michigan Economic Development Corporation
VBC	Agency	Van Buren County
VBCBOC	Agency	Van Buren County Board of Commissioners
BEA	Environmental Term	Baseline Environmental Assessment
DDCC	Environmental Term	Documentation of Due Care Compliance
ESA	Environmental Term	Environmental Site Assessment (as in Phase II ESA)
QAPP	Environmental Term	Quality Assurance Project Plan